



Checklist – General/Adult Student Visa (PBS Tier 4)

1. You must supply original documents.
2. You must provide a photocopy of all original documents.
3. **You must read the Policy Guidance:**
<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/pbs/Tier4migrantguidance.pdf>

Translation of Documents

Any documents that have to be submitted in support of points claimed which are not in English or Welsh must be accompanied by a full translation that can be independently verified by the UK Border Agency. The original translation must contain confirmation from the translator that it is:

- an accurate translation of the original document
- the date of the translation
- the translator's full name and signature
- the translator's contact details

Applicant Checklist		VISA LETTERS WILL NOT BE ACCEPTED FROM FEBRUARY 22 ND - FROM THIS DATE YOU WILL REQUIRE A CONFIRMATION OF ACCEPTANCE FOR STUDIES (CAS) REFERENCE NUMBER FROM YOUR SPONSOR.	Office Use Only	
Yes	No		Yes	No
		A signed application form (VAF9 PBS)		
		A signed Appendix 8 self-assessment form		
		Current passport with at least one double-sided page free for the visa vignette plus any previous passports		
		Visa fee in Bahraini Dinar		
		One recent coloured and unframed passport size photograph taken with a white background. The size should be approximately 45mm x 35mm		
		Confirmation of Acceptance For Studies (CAS) Number:		
<p>Documents required for all applicants. Please refer to the Policy Guidance. It is your responsibility to ensure you submit the same documents with your visa application as those used by your sponsor to assess your suitability for the proposed course. These documents will be listed under your individual CAS reference.</p>				
		Original documents of relevant certificates, qualifications or other evidence listed by your sponsor in the CAS		
		Current Bahraini immigration status (non-Bahraini nationals)		
		Consent letter for 16 and 17 year olds signed by both parents or the parent who has sole custody confirming their support of your application and their consent to the arrangements for your travel to, and reception and care in, the UK. Note the sole custody order or death certificate (as appropriate) must be submitted if both parents do not sign the letter. If you are going to live independently the letter must also state their consent to this arrangement and your independent travel to the UK		
		Any other supporting documents required by the Points Based System Tier 4		

	<p>Maintenance Evidence of maintenance must show that funds have been held for a minimum period of 28 consecutive days ending on the date of the closing balance shown on your bank statement. The end of that 28 day period must not be more than one month before the date you submit your application and pay your fee.</p>		
	<p>Evidence of any outstanding course and accommodation fees and required maintenance funds as specified in the Points Based System policy guidance. Examples include bank statement, fixed deposit certificate, letter from your bank, bank book. You may also show original receipts for tuition fees and/or accommodation fees already paid</p>		
	<p>Funds can be in your own name, in a joint account where you are named as one of the account holders or in your parent(s)/legal guardian(s) name(s).</p>		
	<p>If funds are in your parent(s) name(s) you must submit a birth certificate and a signed letter from your parents agreeing to fund your studies and confirming your relationship.</p> <p>If funds are in your legal guardian(s) name(s) you must submit legal guardianship documents and a signed letter from your legal guardian agreeing to fund your studies and confirming your relationship.</p>		
	<p>If you are being sponsored - a letter from your official sponsor stating the duration and the amount of the award. An official financial sponsor is Her Majesty's Government, the student's home government, the British Council, any international organisation, international company, university or an independent school.</p>		

I CONFIRM THAT THE ORIGINAL DOCUMENTATION LISTED ABOVE AND SUBMITTED IN SUPPORT OF MY APPLICATION FOR A VISA TO THE UK IS GENUINE.

TO THE ORIGINATORS OF THESE DOCUMENTS - I HEREBY AUTHORISE THE DOCUMENT VERIFICATION TEAM IN THE VISA SECTION AT THE BRITISH EMBASSY, ABU DHABI TO MAKE WHATEVER CHECKS THEY REQUIRE TO VERIFY THE SUBMITTED DOCUMENTS' AUTHENTICITY.

ADDITIONAL ORIGINAL DOCUMENTS RECEIVED:

- | | |
|----|------------------------------------|
| 1. | Applicant's name (capital letters) |
| 2. | Applicant's signature |
| 3. | Applicants email address |
| 4. | Officer's signature |

DISCLAIMER

The above checklist is designed as guidance only. It is not a comprehensive list of the documents you should submit in support of your application and submission of these documents does not guarantee that your application will be issued. The definitive source of guidance is the **Tier 4 Policy Guidance published by UKBA**. It is your responsibility to submit original documentation that you believe will help demonstrate to the Entry Clearance Officer that you can meet the criteria for entry to the UK in the category in which you have applied. Further free guidance on the criteria for entry to the UK can be obtained from the following website:

<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/pbs/Tier4migrantguidance.pdf>