



## APPLYING FOR A FAMILY REUNION FAMILY VISA

**For all visa applications, you must submit the following documents:**

- Your passport or travel document. Please make sure the passport has at least one clear page where we can place a visa.
- The correct fee.
- One recent passport-size color photograph with a white background.
- The correct application form (VAF 4 for a Family Reunion) fully-completed in English and signed by the applicant.

**Please note that no fee is payable for a family reunion visa**

**For a Family Reunion Visa we recommend that you also submit the following documents:**

- A letter from your UK sponsor confirming they wish to sponsor the application (must include the address and contact details of the sponsor).
- Original or certified\* copy of the sponsor's British passport or Home Office letter confirming their immigration status in the UK.
- Original or certified\* copy of the data page of the sponsor's passport & any pages showing travel to/from your country of Origin.
- Evidence of contact with your sponsor
- Evidence of your relationship with the UK sponsor such as birth and marriage certificates.
- Divorce papers or death certificate for any previous spouses of either the applicant or sponsor.

\*Certified copy means a photocopy of the original document, taken by a solicitor or other recognised legal professional in the UK, and stamped or otherwise endorsed by them to confirm that they have seen the original. Please note that we cannot accept faxed, photocopied or e-mailed copies of documents

**ALL DOCUMENTATION MUST BE SUPPLIED IN ENGLISH. PLEASE PROVIDE TRANSLATIONS OF ARABIC DOCUMENTS.**

**Important Note:** The list above covers the basic documents likely to be necessary for the visa officer to check that you have met the immigration rules. It does not cover every single situation, and producing all the documents on it will not guarantee you a visa. It is up to you whether you submit these documents, different ones, or additional ones. It is your responsibility to make sure that you have read the available information on the category of visa you want to apply for. Please make sure that you include all supporting papers with your application, and do not send or fax us any papers separately. The UK Border Agency may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant **original documents**, with a set of photocopies.

### DECLARATION

I am aware that the visa fee is non refundable.

**Comments:** \_\_\_\_\_

**Name** \_\_\_\_\_

**Contact No.** \_\_\_\_\_ **Email ID** \_\_\_\_\_ **Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Applicant's Signature** \_\_\_\_\_

### FOR OFFICIAL USE ONLY

- The applicant has confirmed that he/she has no other document to submit **OR** has submitted the supporting documents/completed VAF above.
- I have advised him/her that failure to submit all the necessary documents may result in the application being refused, but he/she has chosen to proceed with the application.

**VFS Officer's Signature** \_\_\_\_\_